



SNGCS/STFF/25-26/16

Tuesday, 10th February, 2026

Subject: Grant of Special Leave for Extra Classes Conducted

Dear Grade X teachers,

This is to inform the following teachers that special leave has been sanctioned in recognition of the extra classes conducted for Standard X during vacations and after school hours.

The details are as follows:

Sr.no	Date	Name of the Teacher
1	17/02/2026	Mrs Saumya Tiwari
2	24/02/2026	Mrs Manali / Mrs Sarita
3	25/02/2026	Mrs Saumya Tiwari
4	26/02/2026	Ms Manisha Rajman / Mrs Ashvini C / Mrs Monika
5	28/02/2026	Mrs Sarita / Ms Saba Khan / Ms Manisha Rajman
6	03/03/2026	Mrs Manali / Ms Manisha Rajman / Mrs Sarita

Teachers are requested to note the same and plan accordingly.

Warm regards,
Deepa Jayaroy
Principal
S.N.G.C.S.

“A step away from sugar, a step toward health.”